

MEMO

TO: Early Childhood Stakeholders

FROM: Jill Dent, Ph.D.
DECCD Director

DATE: 10/25/12

SUBJECT: Child Care Development Fund Policy Manual Public Hearing

NOTICE

The Public Hearing for the Child Care Development Fund Policy will be held November 16, 2012 at 1:00pm-3:30pm. The hearing will take place at Mississippi Public Broadcasting Auditorium, located at 3825 Ridgewood Road, Jackson, MS. Their phone number is 601-432-6565 if you need directions. Please see the following page for the Public Hearing Proceedings Participation Rules. These are also accessible at www.childcareinfo.ms . This Public Hearing is to hear the public's comments about the posted proposed rules.

Public Hearing Proceedings Participation Rules

102 Oral Proceedings

- 102.01 MDHS will hold oral proceedings on the proposed rule of the CCDF Plan. Oral proceedings may be recorded by stenographic, audio, video or other means at the discretion of MDHS. MDHS may also photograph and record any portion of the oral proceedings for publication, promotion, advertising or media campaign at the discretion of MDHS.
- 102.02 MDHS will provide agency staff to preside over the oral proceedings, and this official shall conduct the opening, order and closing of the proceedings. This official shall also enforce the public order and conduct during the oral proceedings.
- 102.03 Oral proceedings shall be open to any member of the public, not to exceed the capacity of the space where the proceeding is held.
- 103 Any person wishing to provide verbal comment will need to sign in and indicate their desire to speak on the sign in sheet about the proposed rules.
- 103.01 Sign in at least 10 minutes prior to the scheduled opening of the proceeding;
- 103.02 Be prepared as soon as your name is called (if you do not approach as your name is called, the proceeding official will move to the next name)
- 103.03 Speakers are limited to five (5) minutes of time to present their views
- 103.04 Speakers must yield when the time limit has been reached
- 103.05 No person may grant unused time to another
- 103.06 Presenters must provide their name (organization if representing) to the audience
- 103.07 No recording equipment including cameras, camera phones, video cameras, digital or analog tapes, CD, DVD, or any other visual or listening devices may be brought into, or directed at the Oral Proceedings without the express written permission of the Executive Director of MDHS
- 103.08 Speakers shall provide unique and independent information and should not be duplicative of the other speakers
- 103.09 Speakers must yield at the request of the proceeding official, who may stop any person if the information becomes repetitive or lacks unique language
- 103.10 Speakers shall conduct themselves with decorum and must refrain from offensive, threatening, inciting, or inappropriate words or actions in the public forum
- 103.11 Speakers may be removed from the premises for inappropriate conduct
- 105 Oral/written comments and presentation materials accepted by MDHS will be retained in the official file of MDHS, along with the specific related rules. If a person wants to review the written comments or presentation materials, they may submit the request to MDHS's Information Officer.